



APPA Regional Presidents' Conference Call
(Tuesday, February 8, 2011); (Time: 3:00 pm EST)
Call-in number – 1-800-264-8432; pass code 673401#

AGENDA

DISCUSSION ITEMS:

- **Discuss items as desired by regional presidents** – *in order to enhance cross-communication, please don't hesitate to discuss items or challenges so APPA and the other regions can help*
- **APPA/Regional Relationship Task Force** – *preliminary report recommendations provided during the Board meeting last Saturday and suggested face-to-face meeting to be scheduled prior to a final report due July 2011)*

APPA has received some responses from regions but not as many as expected. Ted responded for CAPP. [Ted will share with XC.] Meeting in Colorado Springs last week, led by Alan Biggers; Task Force is working side-by-side with Strategic Planning group.

- **Discuss "APPA's Strategic Plan- next major redraft by the Board** - *new outcomes document (a three-page document consisting of 4 objectives, 5 strategies, and 5 foundational elements; next steps and impact on your regional meetings this fall*

Revised at Colorado Springs; results will be presented by Darryl at CAPP Winter XC to describe and get feedback. Plan is been distilled down to five leading strategies with five foundational elements that support each strategy. Presentation will include: revised plan, planning continuum, and timeline.

- **Nominations Committee** – *Board decision regarding candidates; status of remaining portion of the process*

Board has approved a slate of candidates. One incumbent for VP Prof. Affairs, VP ??: ?? and ??; and President-Elect, Mary Vosovich and ?? [Too much noise in call; getting list from Lander.]

- **Supervisor's Toolkit** – *any more discussion needed by the regions at this time?*

Suzanne is maintaining a list on the APPA website if there's a need for a trainer.

- **Discuss approaches to mentoring and engaging young facilities professionals** - *discuss status of implementing an internship program...*

David Cain is working on an on-line mentorship program to facilitate development of young professionals and hiring of interns. Darryl issued a challenge for each region to hire at least two interns this summer.

- **Awards nominees** – *discuss outcomes/number of nominations per award; need regional presidents recommendations for their region’s “Unsung Heroes” award by the president – nominations come from regional presidents (two received to date)*

Good list of submissions: 5 Pacesetter, 5 Meritorious Service, 1 Fellow, but no Award for Excellence. Send Darryl nominations for the Unsung Hero Award.

- **Credentialing Program** – *reminder that the preparatory course and exam will occur for both credentials (EFP/CEFP) at APPA’s April Academy, and the annual APPA 2011 conference; available for institutional and regional delivery as well; however, we expect to deliver the exam on-line effective this April*

VPPA provided an update to the Board. 25 people took exams in January; 15 took the prep course. Moving to an on-line exam at place of choice, effective in April.

- **Community College Focus Group initiative** – *update*

Continuing to move forward; Darryl has focus group conference calls, next call February 23. Sending material out to identified prospects; attempting to leverage materials with drive-ins, etc. Some significant increases in memberships from the community college areas. Moving to apply to other underserved areas including K-12.

- **Business Partner Engagement Agreement** – *status of BP’s in play and institutions already on board to deliver a workshop; any additional suggestions for potential business partners to support this effort and institutions to sponsor one or more local drive-in, one-day workshops?*

Most recent engagement at NC State, 60 attendees; good success. Have 12 – 15 business partner support opportunities for drive-in workshops. Looking for locations to hold.

- **APPA 2011 conference** – *located in Atlanta, Georgia, July 16-18, 2011; we are LIVE for registration with most targeted presentations identified along with a spouses program*

Information posted on APPA website; look for the giant peach. Seeking sponsors and exhibitors for the conference. Break out sessions have been posted, there will be over 40. At Atlanta Hilton, Peachtree Center; all under one roof. A close-knit environment to encourage interaction.

- **Leadership Academy** – *all 4 tracks of the Academy will be delivered April 3-7, 2011 in Asheville, North Carolina at the Grove Park Inn & Resort*

All four tracks, last time separate from Institute. Moving to APPA U. Exam Prep Course also offered. Beautiful location.

- **Committee Appointments/Reappointments to be issued April 1**

Checking records; think they are up to date. If anyone is moving off the committee there’s a request to have the in-coming person attend the meetings. Committee meetings are Friday, July 16.

INFORMATIONAL ITEMS: *(These can be discussed further if time permits. NO NEW UPDATES)*

- **Future fall regional meetings and updates of your regional board officers** – *REMINDER to please visit the regions’ section of the APPA website and look at the bottom of the page for the table identifying your meeting dates contracted through 2014; notify Holly Judd (holly@appa.org) of updates to your meeting dates/locations and your officers listing*

Want regional meeting dates ASAP through 2014.

- **Collaborative Projects with other associations:**
 - *ASHRAE – TCO research contract/project continues to unfold with the beta test pilot of the survey with 6 institutions underway (expect to close the beta survey and open to approximately 35 institutions/organizations this January 2011)*
 - *CAUBO (Canadian Association of University Business Officers) – FPI efforts continue; their commitment to the program is inspiring; EVP to deliver two sessions at the CAUBO annual conference next June 2011 (a pre-conference workshop on the FPI and then an educational session for all conference participants)*
 - *VSPMA (Virginia School Plant Managers Association) – delivered the certification program at their October 2010 meeting; still interested in FPI and Toolkit*
 - *HACC (Harrisburg Area Community College) – continuing our efforts with IFMA as co-collaborators to increase the number of accredited FM degree programs at higher education institutions of all types*
 - *NBOA (National Business Officers Association) – interest continues with this group being a cohort on establishing specific performance measurements through FPI, creating a facilities toolkit for their business officers, and providing a day-long pre-con workshop plus a general educational session at their February meeting in 2011 (Washington, DC)*
 - *ACUHO-I – we are engaged in a successful collaborative delivery of webinars and co-sponsor the Housing/Facilities workshop in October annually*
 - *ASHE (American Society of Healthcare Engineering) – revised, updated strategic alliance agreement with new action items; nice tie-in with our Code Advocacy Task Force work*
 - *COAA (Construction Owners Association of America) – the EVP and Doug Christensen (P.I. of the TCO research project) attended the BIM forum roundtable discussion in Atlanta, October 13; it was important for APPA to be fully represented; a good session overall and we made some excellent contacts*
 - *AGB (Association Governing Boards) – selected to re-write their Board pamphlet on “Buildings & Grounds Committee” for governing boards and to deliver a pre-conference workshop next April 2011 on “The Future of the Physical Plant”*